

**Island County Board of Health
Regular Meeting - Monday, March 19, 2012
Minutes**

DUE TO THE UNAVAILABILITY OF RECORDING EQUIPMENT FOR TODAY'S MEETING, MINUTES ARE IN HARD COPY FORMAT ONLY. THERE IS NO AUDIO RECORDING OF THIS MEETING.

Members Present: Commissioners Angie Homola, Commissioner Helen Price Johnson, and Kelly Emerson; Anne Tarrant, Whidbey General Hospital Commissioner; Scott Dudley, Mayor of Oak Harbor; and Roger S. Case, MD, Executive Secretary to the Board.

Members Absent: Captain Susan Lichtenstein, MSC, USN, Ex-Officio Member.

Call to Order: Chair Angie Homola called this Regular Meeting of the Island County Board of Health to order at 1:15 p.m.

Additions or Changes to the Agenda: Keith Higman, Health Services Director, asked to remove the item "Reappointment to the Community Health Advisory Board" from the agenda. Commissioner Price Johnson moved the agenda be accepted with the requested change, Commissioner Emerson seconded, and the motion passed unanimously.

Approval of Minutes: The Chair called for the approval of the minutes of the February 21, 2012 Special Session. Commissioner Price Johnson moved for approval of the minutes as presented. Commissioner Emerson seconded and the motion passed unanimously.

Public Input or Comments: The Chair invited members of the public who wished to provide input or make comments to indicate their wish to do so. There were no requests to address the Board.

Presentation – Holmes Harbor Progress Report: Keith Higman began by recognizing that shellfish sanitation falls within the purview of the Board of Health whereas other Holmes Harbor issues may be linked to the legislative authority of the Board of County Commissioners. The Chair clarified that today's presentation would pertain only to the Board of Health's purview. Jill Wood, Environmental Health Director, continued the presentation with a history of establishment of the Holmes Harbor Shellfish District. A Shoreline Survey was done in March 2006 by WA Department of Health (DOH) which detected elevated levels of fecal coliform in four surface water drainage systems. In May 2006, DOH mapped closure areas and provided recommendations for improvement. In March 2007, Island County established Holmes Harbor Shellfish Protection District to ensure that shellfish collected on the beaches of South Holmes Harbor are safe for human consumption. With that goal attained, lifting of the shellfish protection closure area may be considered by the Department of Health.

Ms. Wood discussed each of the project's components: 1) Partnerships; 2) Education & Outreach; 3) Water Quality Monitoring, and; 4) Compliance & Enforcement. The next steps are to finalize the Department of Ecology report due 6/30/12 (with a post-project assessment in 2015) and to partner with Department of Health to work towards removing the closure area. Detailed project information can be found at the Holmes Harbor website: <http://www.islandcountyeh.org/Projects>.

Commissioner Price Johnson asked about the process for "lifting" the protection district designation. Keith Higman explained that there are no official standards for Department of Health review to lift the protection district. It will be left to Department of Health's interpretation of the data. He thinks that they will look at the trends but we don't really know what will trigger their allowing our legislative authority to lift the district designation. Mayor Dudley asked if Mr. Higman had a recommendation. Mr. Higman responded that a trend could not be determined from just 2 year's data. The Mayor asked if testing was still finding levels exceeding the safe rates. Mr. Higman answered that "yes", but commented that the high septic inspection rates in the area could possibly mean that the problem is not now directly related to septic systems. Member Anne Tarrant asked if any trends were evident in the data analysis. Mr. Higman answered that another year of testing is needed to be able to look at trends and draw valid conclusions.

Resolution No. HD-10-12: Waiver of Competitive Solicitation for Procurement of Internet Based Software Services. Mr. Higman discussed the basis for using OnlineRME software and explained that the no-cost software contract included \$6,200 in grant funding to pay Maintenance Service Provider's transaction fees for approximately 1 year as they transition onto the system. Island County's contract reviewer required a Board approved waiver of competitive solicitation for the OnlineRME contract. Commissioner Emerson moved for approval of Resolution HD-10-12. Commissioner Price Johnson seconded and the motion passed unanimously.

Contracts: Keith Higman presented contracts to the Board for their consideration:

1. Department of Health – 2012-2014 Consolidated Contract
Contract No. C16886, Amendment No. 1
Contract Amount: \$ 759,657
Amendment Amount: \$ 156,154

Commissioner Price Johnson moved that the contract be approved as presented. Member Anne Tarrant seconded the motion which passed unanimously.

2. OnlineRME LLC – Online Software Service for Onsite Sewage System Maintenance Records
Contract No. HD-09-12
Contract Amount: \$ 6,200

Commissioner Price Johnson moved that the contract be approved as presented. Commissioner Emerson seconded the motion which passed unanimously.

Legislative Updates: Keith Higman told the Board that the State legislative budgetary process was still ongoing. The Governor, Congress and the Senate all had draft versions. Right now, three vital public health funding sources (Local Capacity Development Funds, MVET Replacement Funds, and "5930" Funds) were intact in all three draft budgets.

Health Department Report: Keith Higman advised the Board that State DOH is advising of a late flu season which is upon us now. He also advised that Snohomish County was reporting a 50% increase in pertussis (whooping cough) cases and Island County had 114 confirmed cases which required investigation. This disease is especially dangerous for children under 12 months as they are not yet immunized and for the elderly.

Adjourn: There being no further business before the Board, Chair Homola adjourned the meeting at 2:20 p.m. The next meeting of the Board of Health will be a Regular Session held on Monday, April 16, 2012 at 1:15 p.m. in the Commissioner's Hearing Room (B102) in the Court House Annex Building.

Submitted: _____
Roger S. Case, MD
Executive Secretary to the Board

Minutes approved this 16th day of April 2012
ISLAND COUNTY BOARD OF HEALTH

Angie Homola, Board Chair